

Md Khursheed Khan
Arabic Language Expert

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CAREER OBJECTIVE:

A multi-disciplinary approach, seeking challenging opportunities of growth in a dynamic environment. Learning has always been a key motivator for me and I would like to work for an organization that offers me multi-faceted exposure and development opportunities.

Skills:

- Fluent in Arabic language.
- Translation/Interpretation Arabic to English and vice versa.
- Well-versed in Modern Standard Arabic (MSA) as well as spoken Arabic.
- Excellent communication skills in Arabic and English (Speaking & Writing)
- Able to carry out all types of research such as primary and secondary market research.

EDUCATIONAL QUALIFICATION:

- ❖ **Graduation:** Bachelor's degree in Foreign Language, Arabic, From Jawaharlal Nehru University, JNU New Delhi. (2016) Centre of Arabic and African Studies/ School of Language Literature and Culture Studies (SLL & CS/CAAS).
- ❖ **Post-Graduation:** Master's degree in Foreign Language, Arabic, From Jawaharlal Nehru University, JNU New Delhi. (2018) Centre of Arabic and African Studies/ School of Language Literature and Culture Studies (SLL & CS/CAAS).

Major Courses Studied in 5-Year UG & PG integrated Program: Arabic-English Translation (Journalistic & Literary) Theory & Practice, Terminology and Specialized Translation Arabic-English-Arabic, Simultaneous Interpretation Arabic-English and vice versa, Arabic Literature Prose & Poetry Contemporary & Classical (Novel, Short story and Drama) Arabic Rhetorics, History of Arabic Literature, Contemporary Arab World, Literary Criticism etc.

20th Century English Novel, 20th Century English Drama, African Writings in English, Language in Use, Environmental Science, Political Science: Government and Politics in India, Social Science: Themes in Indian Society Structure and Change, History: History of Medieval India Polity & Economy (C.1200 – C.1760), Indian History 1750-1857, Spanish.

WORK EXPERIENCE:

2 years' experience of Eng-Arabic-Eng Translation /Interpretation.

- Currently working at the Embassy of the republic of Iraq New Delhi as Arabic interpreter/translator, Secretary to the Ambassador, at Ambassador's Office since July 2018 till date, wherein my work involves:
 - ♦ Interpreting at the meetings between Iraqi delegates and their Indian counterparts as well as with Iraqi Diplomats interacting with Indian Officials.
 - ♦ Translating Arabic Note Verbales received from Iraqi Foreign Ministry into English version and sending them to Ministry of External Affairs Government of India.
 - ♦ Drafting all kinds of Note Verbales, emails and other correspondence.
 - ♦ Liaising with the MEA and Foreign Missions in New Delhi.
 - ♦ Arranging and scheduling courtesy calls, visits, appointments and meetings for His Excellency the Ambassador through voice calls and emails and keeping track of H E's various engagements.
- Worked as an Arabic Interpreter at “Indus Food” a Global Mega event of F&B Industry organized by Trade Promotion Council of India (TPCI) in collaboration with Ministry of Commerce Govt. of India in January 2018.
- Did the interpretation (Arabic English and vice versa) at India-Iraq B2B Roundtable Conference at India Exposition Mart, Noida.
- Worked as researcher with Industrial Info Resources, Gurgaon through making voice calls with Industrial Plants in Arabic speaking countries from July 2017 till June 2018.
- Translated medical reports and documents (Arabic-English) for patients from Arabic-speaking countries seeking medical treatment in India.
- Did Content Writing in Arabic for a medical tourism website www.hindcure.com.
- Interpretation cum coordination between Indian exporters and Arabic-speaking buyers from WANA region.
- Did the Interpretation for Migration interviews at High Commission of Canada, New Delhi.

PERSONAL DETAILES:

Father's Name:	Suhail Azmi Nadwi
Date of Birth:	16/09/1993
Marital Status:	Unmarried
Languages Known:	English, Arabic, Rudimentary Spanish, Urdu and Hindi
Passport No:	P2389515